

CILIPS Tayside Committee Meeting

Wednesday 21st February 2024, 6pm

Virtual meeting on Zoom

Meeting ID: 890 7914 7410

Passcode: 825460



Present: Laura Stewart (LS), Kayleigh McGarry (KM), Kerrera Briers (KB), Linda Hazle (LH)

Apologies: received from Tim Zijlstra (TZ) due to difficulties in joining the scheduled meeting on Zoom.

Welcome

LS welcomed the group and all acknowledged the difficulties with gaining access to the scheduled Zoom meeting and quick switch to a Teams call. All in meeting agreed that Teams was an easier route to joining, LH to ask TZ if OK with Teams and if so, committee will hold future meetings on Teams rather than Zoom.

Previous minutes

The minutes of the previous meeting were approved.

Matters arising

1. Meet the CILIPS President event
2. Forfar Library visit
3. Dark Dundee walking tour

As all matters arising are events, agreed to cover in the agenda under topic 3 on events.

Agenda topic 1: Sponsored conference places

The committee confirmed happy to support 4 places, as discussed at the AGM held in December 2023. LS provided an update on applications, 2 have been received so far and sent to the committee for consideration.

Discussion by all on the approach to confirming places and whether there should be a first come first served approach or wait until the deadline in case more than 4 received.

Agreement that the committee should wait and see if more applications are received before confirming places.

It was highlighted that the committee should have an agreed approach to any applications from non CILIP members. CILIPS Tayside held legacy TAFLIN funds which opened applications to a wider audience in the past, clarity needed on the position of those funds. KM highlighted that some applicants may be from an organisation which holds a membership of CILIP.

Agenda topic 2: CILIPS Tayside JISC Mail

LS was contacted by Jisc to inform that the CILIPS Tayside mail list would be closed if not used. This is not made use of and no one in the group has access so all agreed to let the account close. CILIPS would be the main route to messaging members rather than a Jisc mailing list so no need for the account to continue. No action required, account will close automatically.

Agenda topic 3: Events

Meet the President

Discussed the preference and pros and cons of in person or online. Agreed online as in person would need to have a library visit or hot topic to attract numbers. LS to contact Sean and Kirsten to find out about arranging and combining with other branches if they are interested in running as a joint event, a suggestion of North and North East.

Dark Dundee walking tour

KM asked for clarification on how the payment and booking was managed last time. LH confirmed that a deposit was paid based on an approximate number then invoiced for remainder. KM suggested West End walking tour, run as a [private tour](#). Dark Dundee have a limit of 25 people per tour, to keep costs manageable, committee agreed to limit tour to

15 people, approx. £200. KM to look at options for start of June, a Tuesday or Wednesday option to avoid the days Dark Dundee already run public tours.

Forfar visit

LS suggested a visit to the Macmillan therapy room and the lend and mend hub at Forfar Library. As the therapy room is not yet open, end of year would be better, could tie in with an in person AGM.

AOCB

LS raised committee membership numbers, to contact Sean and Kirsten to find out if we can email college and university groups.

LS to attend the Consultative Council, update to include AGM, University of Dundee Library tour last year, funded applications to the conference, first meeting of the year and plan for events.

KB asked for detail on frequency of meetings, committee meets 3 to 4 times a year and sometimes includes email meetings and updates in between.

Date of next meeting

Aim for a meeting before running Meet the President and Dark Dundee events, then again in summer.